

## **Privacy Statement**

Catholic Charities of Colorado Springs is committed to protecting your privacy and deploying technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to the Catholic Charities of Colorado Springs Web site and governs data collection and usage. By using the Catholic Charities of Colorado Springs website, you consent to the data practices described in this statement.

### **Collection of your Personal Information**

In the course of you completing an online form that requests such information, Catholic Charities of Colorado Springs collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number.

There is also information about your computer hardware and software that is automatically collected by Catholic Charities of Colorado Springs. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by Catholic Charities of Colorado Springs for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Catholic Charities of Colorado Springs Web site.

Catholic Charities of Colorado Springs encourages you to review the privacy statements of Web sites you choose to link to from Catholic Charities of Colorado Springs so that you can understand how those Web sites collect, use and share your information. Catholic Charities of Colorado Springs is not responsible for the privacy statements or other content on Web sites outside of the Catholic Charities of Colorado Springs and Catholic Charities of Colorado Springs family of Web sites.

### **Use of your Personal Information**

Catholic Charities of Colorado Springs collects and uses your personal information to operate the Catholic Charities of Colorado Springs Web site and deliver the services you have requested. Catholic Charities of Colorado Springs also uses your personally identifiable information to inform you of the services available from Catholic Charities of Colorado Springs and its affiliates.

Catholic Charities of Colorado Springs does not sell, rent or lease its constituent lists to third parties. In addition, Catholic Charities of Colorado Springs may share data with trusted partners to help us perform statistical analysis and send you email or postal mail. All such third parties are prohibited from using your personal information except to provide these services to Catholic Charities of Colorado Springs, and they are required to maintain the confidentiality of your information.

Catholic Charities of Colorado Springs does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

Catholic Charities of Colorado Springs keeps track of the Web sites and pages our constituents visit within Catholic Charities of Colorado Springs, in order to determine what Catholic Charities of Colorado Springs services are the most popular. This data is used to deliver customized content and advertising within Catholic Charities of Colorado Springs to constituents whose behavior indicates that they are interested in a particular subject area.

Catholic Charities of Colorado Springs Web sites will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Catholic Charities of Colorado Springs or the site; (b) protect and defend the rights or property of Catholic Charities of Colorado Springs; and, (c) act under exigent circumstances to protect the personal safety of users of Catholic Charities of Colorado Springs, or the public.

### **Use of Cookies**

The Catholic Charities of Colorado Springs Web site uses "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize Catholic Charities of Colorado Springs pages, or register with Catholic Charities of Colorado Springs site or services, a cookie helps Catholic Charities of Colorado Springs to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Catholic Charities of Colorado Springs Web site, the information you previously provided can be retrieved, so you can easily use the Catholic Charities of Colorado Springs features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Catholic Charities of Colorado Springs services or Web sites you visit.

### **Security of your Personal Information**

Catholic Charities of Colorado Springs secures your personal information from unauthorized access, use or disclosure. Catholic Charities of Colorado Springs secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other Web sites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

## **Changes to this Statement**

Catholic Charities of Colorado Springs will occasionally update this Statement of Privacy to reflect company and customer feedback. Catholic Charities of Colorado Springs encourages you to periodically review this Statement to be informed of how Catholic Charities of Colorado Springs is protecting your information.

## **Contact Information**

Catholic Charities of Colorado Springs welcomes your comments regarding this Statement of Privacy. If you believe that Catholic Charities of Colorado Springs has not adhered to this Statement, please contact Catholic Charities of Colorado Springs at [info@ccharitiescs.org](mailto:info@ccharitiescs.org). We will use commercially reasonable efforts to promptly determine and remedy the problem.

## **Administrative Offices:**

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